



## Infection Prevention Self-Assessment

### Directions

1. Open the infection prevention assessment document
  - a. If asked, enable editing of the document (this allows you to enter information)
  - b. If asked, enable the content of the document (this allows the document to create a summary of your responses)
  - c. If asked, mark this as a trusted document
2. Working with infection prevention staff, clinical staff and leadership, complete the assessment tool
  - a. Select the appropriate answer for each of the questions by clicking on the circle next to your answer (*Please note: "All personnel" includes both employed personnel and non-employed licensed independent practitioners that provide care at your facility*)
  - b. If a question has verification items, you may only answer "Yes" to the main question if you answer "Yes" to all of the verification items
  - c. Once you have answered all of the questions, click on the "Click to update summary tables" button, located in the "Assessment Summary" portion of the document; this will generate a comprehensive summary of your facility's infection prevention activities and suggested actions to mitigate identified gaps
3. Email the completed assessment to [ecooper@healthcentricadvisors.org](mailto:ecooper@healthcentricadvisors.org)

*With any questions, please email Emily Cooper at [ecooper@healthcentricadvisors.org](mailto:ecooper@healthcentricadvisors.org)*